

DPS 8 Editor - Processing Screen

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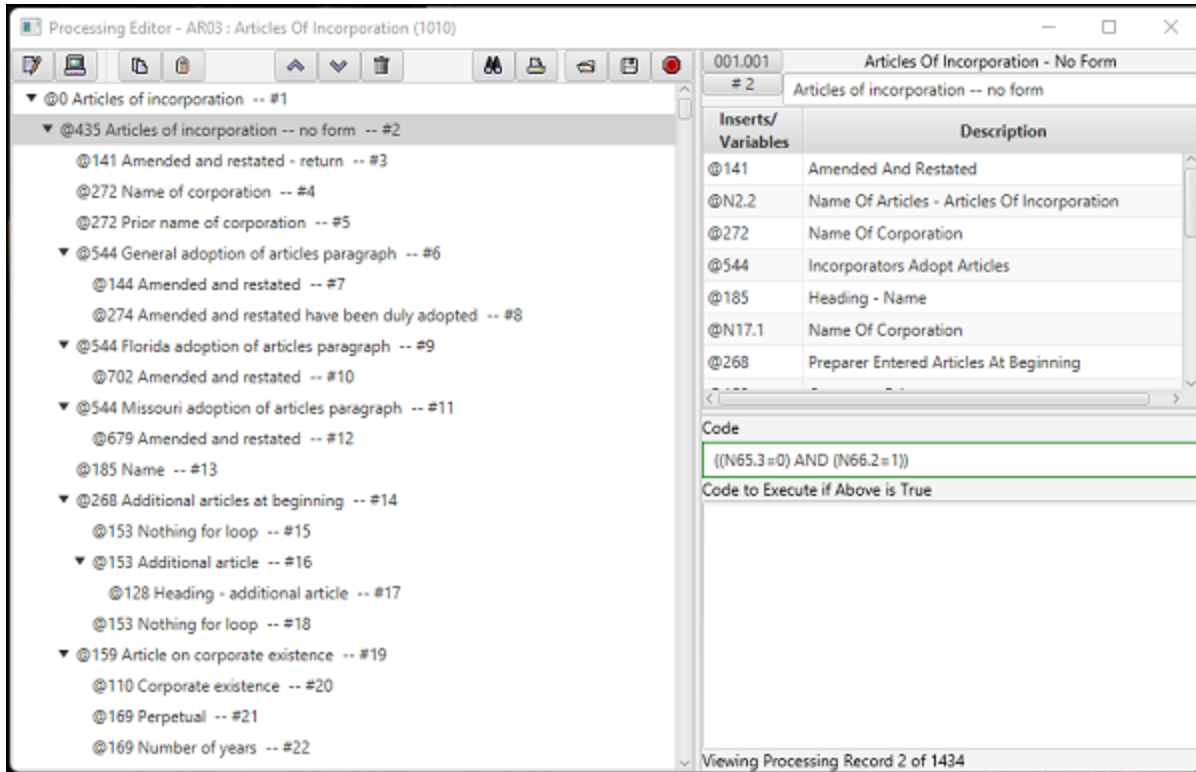
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Introduction to DPS 8 Editor - Processing Screen

- DPS 8 Editor - Processing determines the Documents which are inserted based on the answers provided in the Screens

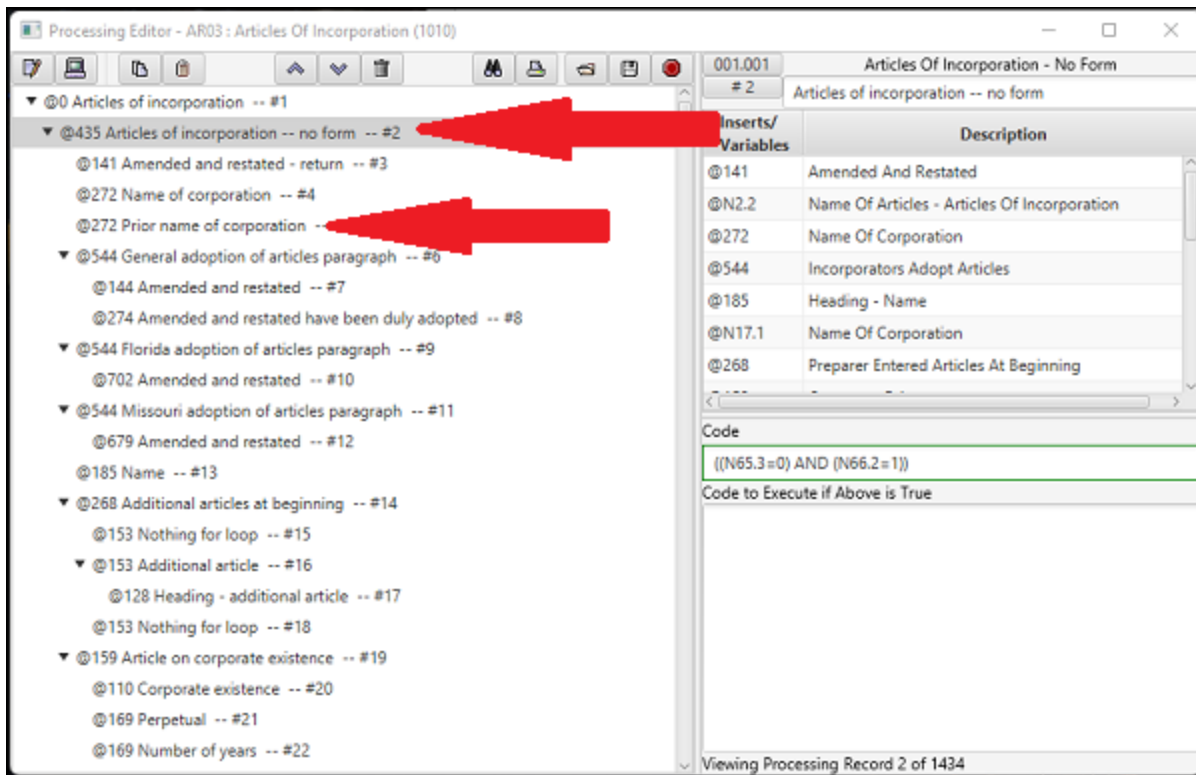


DPS 8 Editor - Processing Screen >

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Graphic Display

- The left part of the screen shows the Documents which may be inserted and their Children Documents, which may be inserted only if the Parent Document is inserted. Shown are the:
 - Insert Point number (435)
 - Document Name (Articles of incorporation -- no form)
 - Processing Number (2)

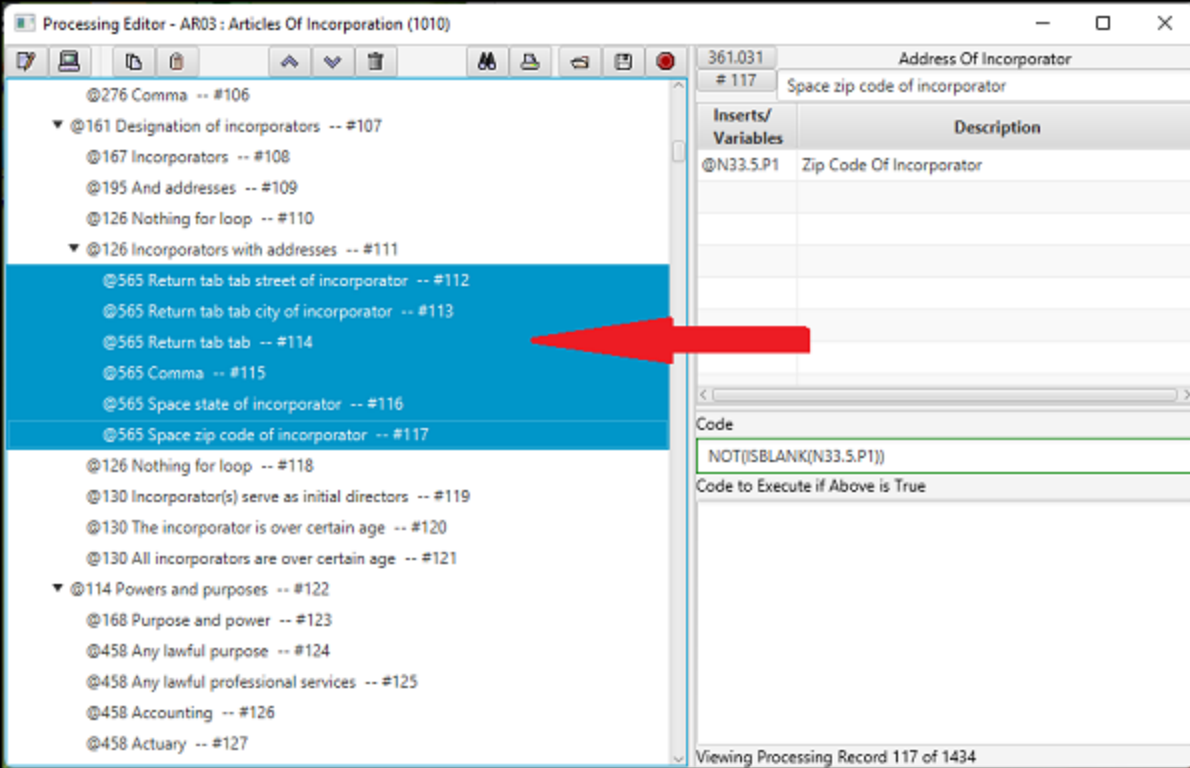


DPS 8 Editor - Processing Screen > Sections Of Processing Screen >

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Selecting Multiple Processing Records

- Multiple Processing Records which are brothers (documents having the same Insert Point) are selected if Hot Keys are used to move up or down or if <Shift><Click> or <Ctrl><Click> is used



The screenshot shows the Processing Editor window titled "Processing Editor - AR03: Articles Of Incorporation (1010)". The left pane displays a tree view of processing records. Record #117, "Space zip code of incorporator", is highlighted in blue. A red arrow points from this record to the right pane. The right pane shows the details for record #117, including a table of inserts/variables and a code block.

Inserts/ Variables	Description
@N33.5.P1	Zip Code Of Incorporator

```
Code
NOT(ISBLANK(N33.5.P1))
Code to Execute if Above is True
```

Viewing Processing Record 117 of 1434

DPS 8 Editor - Processing Screen > Sections Of Processing Screen > [Graphic Display](#) >

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Hot Keys

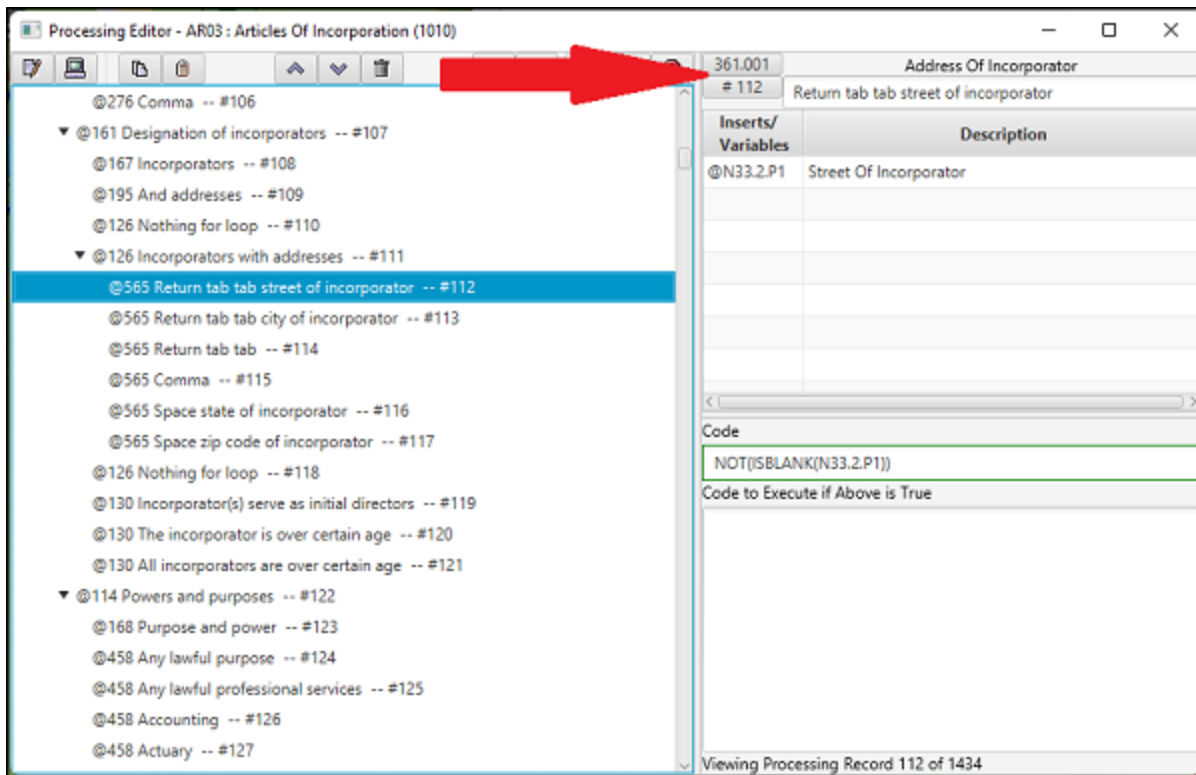
- The following are Hot Keys in the Graphics View:
 - Up arrow -- Go to previous Processing Record
 - Down arrow -- Go to next Processing Record
 - F11 -- Go to previous Processing Record
 - F12 -- Go to next Processing Record

DPS 8 Editor - Processing Screen > Sections Of Processing Screen > [Graphic Display](#) >

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Insert Point and Document

- The upper right part of the screen shows the Document and Insert Point. Shown are the:
 - Document Number (361.001)
 - Insert Point Name (Address Of Incorporator)
 - Processing Record order number (#112)
 - Document Name (Return tab tab street of incorporator)



DPS 8 Editor - Processing Screen > Sections Of Processing Screen >

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Inserts And Variables

- The upper right section shows the Insert Points and Variables contained in the selected document. Shown are the:
 - Insert Point Number (272)
 - Insert Point Name (Name Of Corporation)
 - Variable Screen Reference (N17.1)
 - Variable Name (Name Of Corporation)

The screenshot displays the DPS 8 Editor interface. On the left, a tree view shows the document structure for 'Articles Of Incorporation (1010)'. On the right, a table lists the 'Inserts/Variables' found in the document. Three red arrows point from the tree view to the table:

- Arrow 1 points from '@435 Articles of incorporation -- no form -- #2' in the tree to the first row of the table.
- Arrow 2 points from '@272 Name of corporation -- #4' in the tree to the second row of the table.
- Arrow 3 points from '@272 Prior name of corporation -- #5' in the tree to the third row of the table.

Inserts/Variables	Description
@141	Amended And Restated
@N2.2	Name Of Articles - Articles Of Incorporation
@272	Name Of Corporation
@544	Incorporators Adopt Articles
@185	Heading - Name
@N17.1	Name Of Corporation
@268	Preparer Entered Articles At Beginning

Code
{N65.3=0} AND {N66.2=1}
Code to Execute if Above is True

Viewing Processing Record 2 of 1434

DPS 8 Editor - Processing Screen > Sections Of Processing Screen >

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Changing Screen References

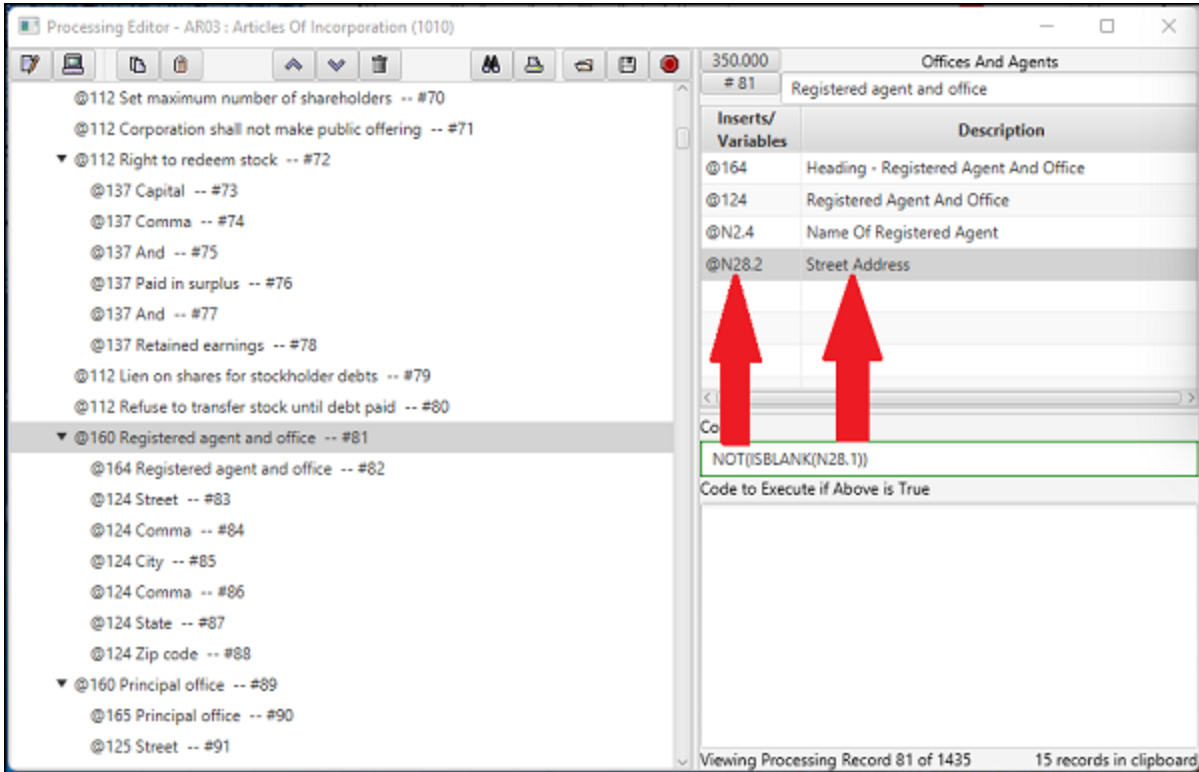
- Screen References of Variable are shown in the upper right section

The screenshot shows the Processing Editor interface for 'Articles Of Incorporation (1010)'. The left pane displays a tree view of screen references, with '@160 Registered agent and office -- #81' selected. The right pane shows a table of screen references for the selected screen. A red arrow points to the row for '@N28.1 Name Of [N2.4/Registered Agent]'. Below the table, the 'Code' field contains 'NOT(ISBLANK(N28.1))' and the 'Code to Execute if Above is True' field is empty.

Inserts/ Variables	Description
@164	Heading - Registered Agent And Office
@124	Registered Agent And Office
@N2.4	Name Of Registered Agent
@N28.1	Name Of [N2.4/Registered Agent]

Code
NOT(ISBLANK(N28.1))
Code to Execute if Above is True

- Screen References of Variable are changed by dragging a line of a Screen (N28.2) to the Insert/Variables column or by typing in that column
- Variable Names are changed by dragging a line of a Screen (N28.2) to the Description column or by typing in that column

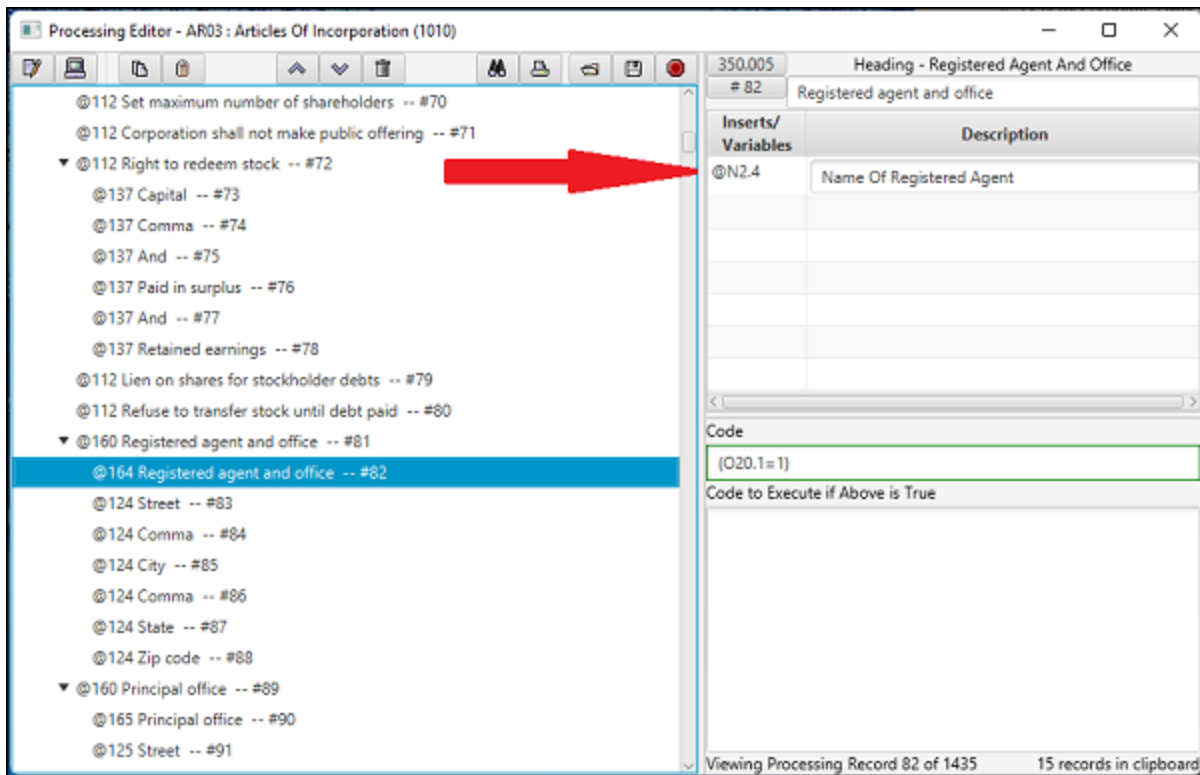


DPS 8 Editor - Processing Screen > Sections Of Processing Screen > [Inserts And Variables](#) >

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Finding Screen

- Clicking on a Variable will show the Screen Variable Reference in the Screens window of DPS 8 Editor



DPS 8 Editor - Processing Screen > Sections Of Processing Screen > [Inserts And Variables](#) >

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Code

- The Code which must evaluate as true for the selected Document to be inserted
- If Code is blank it always evaluates as true

The screenshot shows the Processing Editor interface. On the left, a tree view displays a hierarchy of document sections. A red arrow points to the section '@435 Articles of incorporation -- no form -- #2'. On the right, a detailed view of this section is shown, including a table of 'Inserts/Variables' and a 'Code' field. A second red arrow points to the code field, which contains the expression '((N65.3=0) AND (N66.2=1))'. Below the code field, there is a label 'Code to Execute if Above is True'.

Inserts/Variables	Description
@141	Amended And Restated
@N2.2	Name Of Articles - Articles Of Incorporation
@272	Name Of Corporation
@544	Incorporators Adopt Articles
@185	Heading - Name
@N17.1	Name Of Corporation
@268	Preparer Entered Articles At Beginning

Code
((N65.3=0) AND (N66.2=1))
Code to Execute if Above is True

DPS 8 Editor - Processing Screen > Sections Of Processing Screen >

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Changing Code

- Code can be changed by dragging a line of a screen (N28.1) to the Code box and/or by typing in the Code box
 - A N Screen will insert ISBLANK(N28.1) as the Code
 - A C Screen will insert (C5.1=1) as the Code
 - An O Screen will insert (O32.1=1) as the Code

The screenshot shows the 'Processing Editor - AR03: Articles Of Incorporation (1010)' window. The left pane displays a tree view of processing screens, with '@160 Registered agent and office -- #81' selected. The right pane shows the details for this screen, including a table of 'Inserts/Variables' and a 'Code' field. The 'Code' field contains the text 'ISBLANK(N28.1)', which is highlighted with a red arrow. Below the code field is a section for 'Code to Execute if Above is True'. The status bar at the bottom indicates 'Viewing Processing Record 81 of 1435' and '15 records in clipboard'.

Inserts/Variables	Description
@164	Heading - Registered Agent And Office
@124	Registered Agent And Office
@N2.4	Name Of Registered Agent
@N28.1	Name Of [N2.4/Registered Agent]

Code
ISBLANK(N28.1)

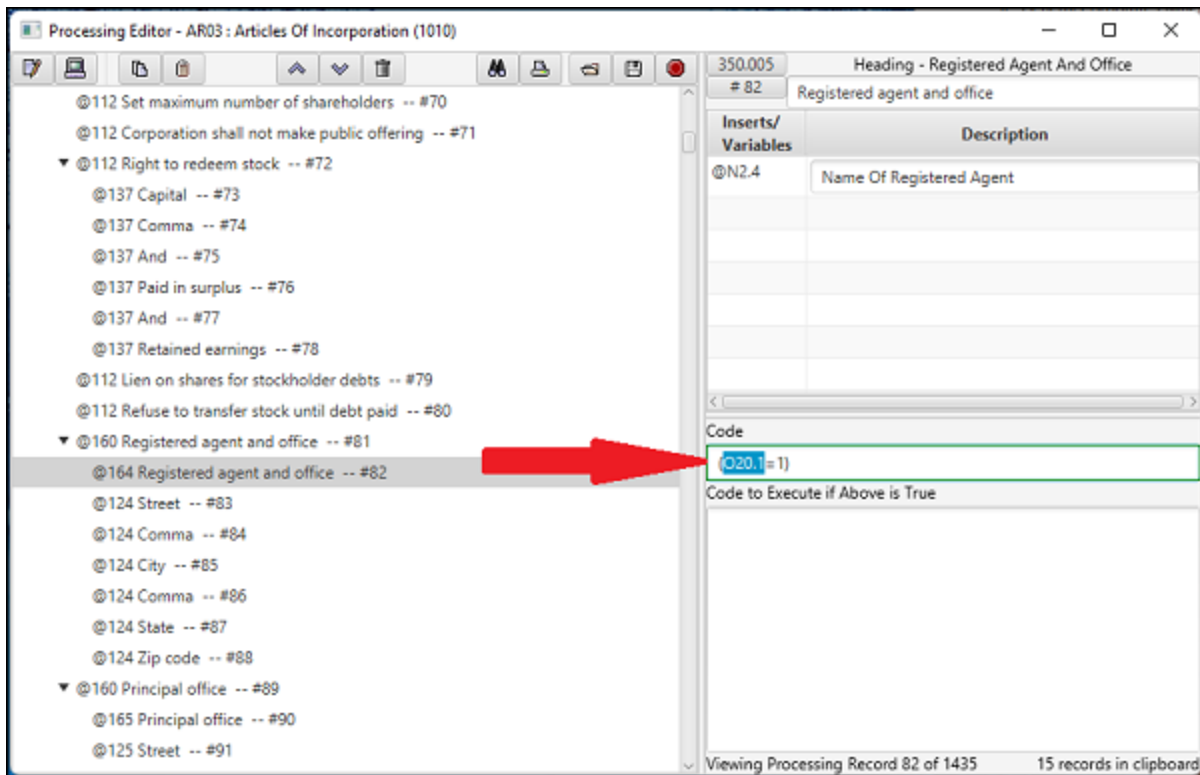
Code to Execute if Above is True

DPS 8 Editor - Processing Screen > Sections Of Processing Screen > [Code](#) >

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Finding Screen

- Highlighting a Screen in the Code will show that Screen in the Screens window of DPS 8 Editor



DPS 8 Editor - Processing Screen > Sections Of Processing Screen > [Code](#) >

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Code To Execute

- This is the Code which Executes if the Document inserts:

The screenshot shows the Processing Editor window titled "Processing Editor - AR03 : Articles Of Incorporation (1010)". The left pane displays a tree view of processing sections. The section "@126 Nothing for loop -- #118" is selected and highlighted in blue. A red arrow points from this section to the code editor on the right. The code editor shows the following code:

```
Code  
Code to Execute if Above is True  
ASSIGN(P1, (P1+1))  
EXITLOOP(P1, (P1>N29.1))  
ENDLOOP(P1)
```

Another red arrow points from the code editor to the section "@130 The incorporator is over certain age -- #120" in the left pane. The right pane also shows a table with the following content:

Inserts/ Variables	Description
	No content in table

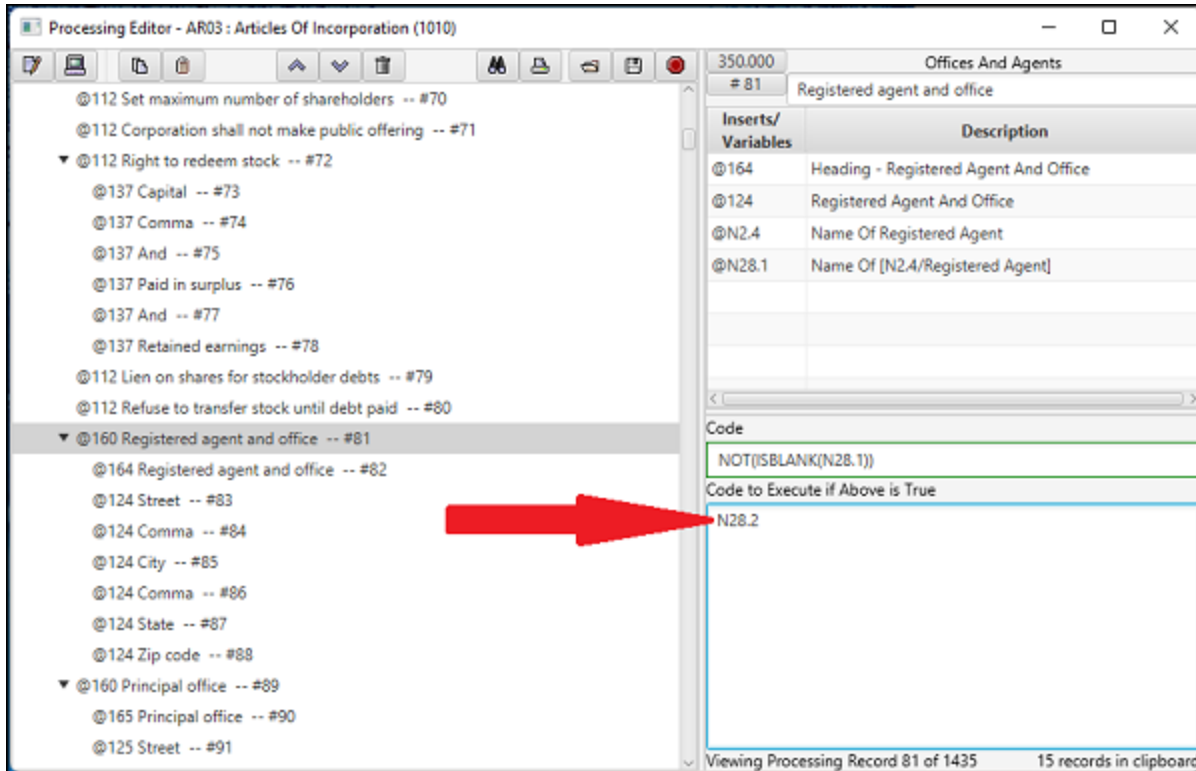
The status bar at the bottom of the window indicates "Viewing Processing Record 118 of 1434".

DPS 8 Editor - Processing Screen > Sections Of Processing Screen >

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Changing Code to Execute

- Code to Execute can be changed by dragging a line of a screen (N28.2) to the Code box and by typing in the Code box
- Only the Screen Line Number will insert (N28.2) as the Code and must be modified by typing

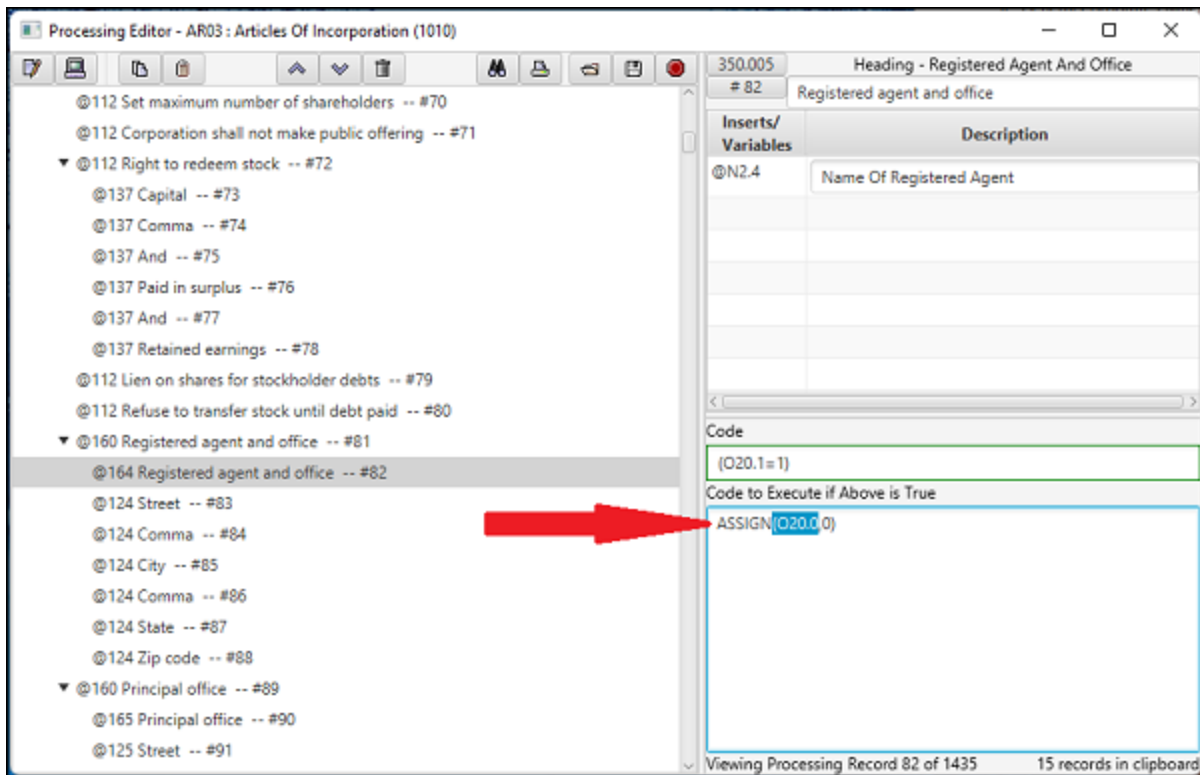


DPS 8 Editor - Processing Screen > Sections Of Processing Screen > [Code To Execute](#) >

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Finding Screen

- Highlighting a Screen in the Code to Execute will show that Screen in the Screens window of DPS 8 Editor



DPS 8 Editor - Processing Screen > Sections Of Processing Screen > [Code To Execute](#) >

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- Click here to open the Edit Documents Screen

The screenshot shows the Processing Editor window titled "Processing Editor - AR03 : Articles Of Incorporation (1010)". The interface is divided into three main sections:

- Left Panel (Tree View):** A hierarchical tree of document elements. A red arrow points to the top toolbar. The tree is expanded to show the following structure:
 - ▼ @160 Agent for service of process -- #97
 - @166 Agent for service of process -- #98
 - @276 Comma -- #99
 - @276 Street of agent for service of process -- #100
 - @276 Comma -- #101
 - @276 City of agent for service of process -- #102
 - @276 Comma -- #103
 - @276 State of agent for service of process -- #104
 - @276 Zip of agent for service of process -- #105
 - @276 Comma -- #106
 - ▼ @161 Designation of incorporators -- #107
 - @167 Incorporators -- #108
 - @195 And addresses -- #109
 - @126 Nothing for loop -- #110
 - ▼ @126 Incorporators with addresses -- #111
 - @565 Return tab tab street of incorporator -- #112
 - @565 Return tab tab city of incorporator -- #113
 - @565 Return tab tab -- #114
 - @565 Comma -- #115
 - @565 Space state of incorporator -- #116
 - @565 Space zip code of incorporator -- #117
 - @126 Nothing for loop -- #118
- Right Panel (Table):** A table titled "Incorporator" showing details for record #107.

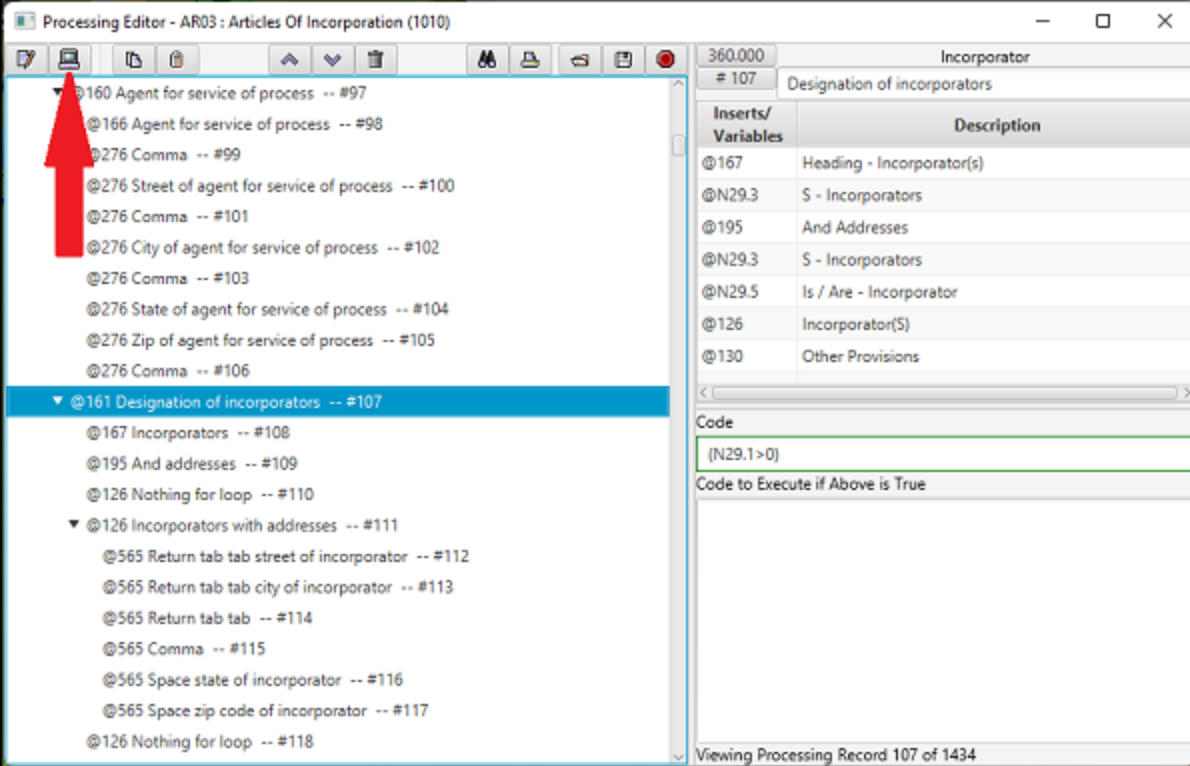
Inserts/ Variables	Description
@167	Heading - Incorporator(s)
@N29.3	S - Incorporators
@195	And Addresses
@N29.3	S - Incorporators
@N29.5	Is / Are - Incorporator
@126	Incorporator(S)
@130	Other Provisions
- Bottom Panel (Code):** A text area for code execution. It contains the following text:


```
Code
(N29.1>0)
Code to Execute if Above is True
```

At the bottom of the window, it says "Viewing Processing Record 107 of 1434".

Open Edit Screens

- Click here to open the Edit Screens Screen



The screenshot shows the Processing Editor interface for 'Articles Of Incorporation (1010)'. The left pane displays a tree view of the document structure. A red arrow points to the item '@161 Designation of incorporators -- #107'. The right pane shows the detailed view for this item, including a table of inserts/variables and a code editor.

Inserts/ Variables	Description
@167	Heading - Incorporator(s)
@N29.3	S - Incorporators
@195	And Addresses
@N29.3	S - Incorporators
@N29.5	Is / Are - Incorporator
@126	Incorporator(S)
@130	Other Provisions

Code
[N29.1>0]
Code to Execute if Above is True

Viewing Processing Record 107 of 1434

DPS 8 Editor - Processing Screen > Icons >

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Copy

- Click here to Copy the highlighted Processing Record and its Children or the highlighted Processing Record(s) to the clipboard to paste somewhere else

The screenshot shows the 'Processing Editor - AR03: Articles Of Incorporation (1010)' window. On the left, a tree view lists processing records. Record #107, 'Designation of incorporators', is highlighted in blue. A red arrow points to the copy icon in the toolbar above the tree. On the right, a detailed view for record #107 is shown, including a table of inserts/variables and code blocks.

Inserts/ Variables	Description
@167	Heading - Incorporator(s)
@N29.3	S - Incorporators
@195	And Addresses
@N29.3	S - Incorporators
@N29.5	Is / Are - Incorporator
@126	Incorporator(S)
@130	Other Provisions

Code
[N29.1>0]

Code to Execute if Above is True

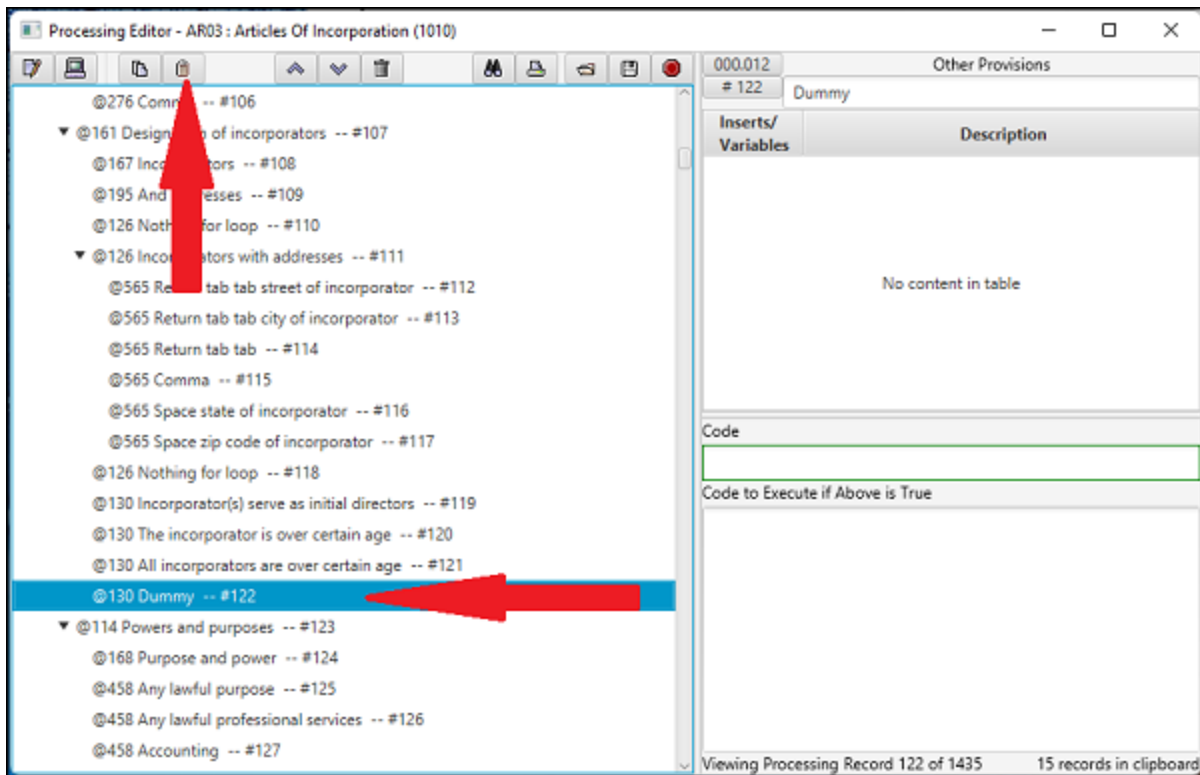
Viewing Processing Record 107 of 1434

DPS 8 Editor - Processing Screen > Icons >

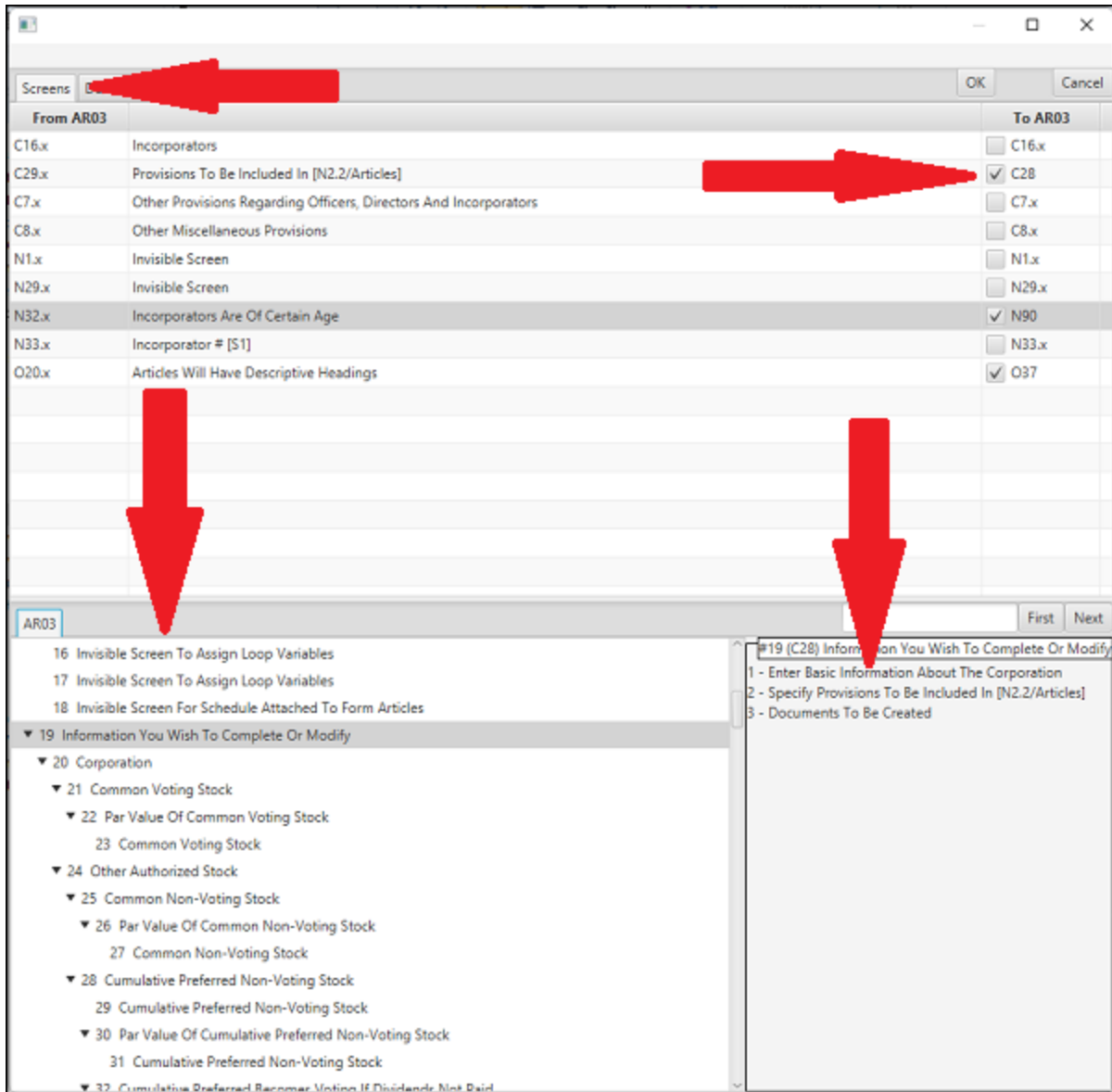
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Paste

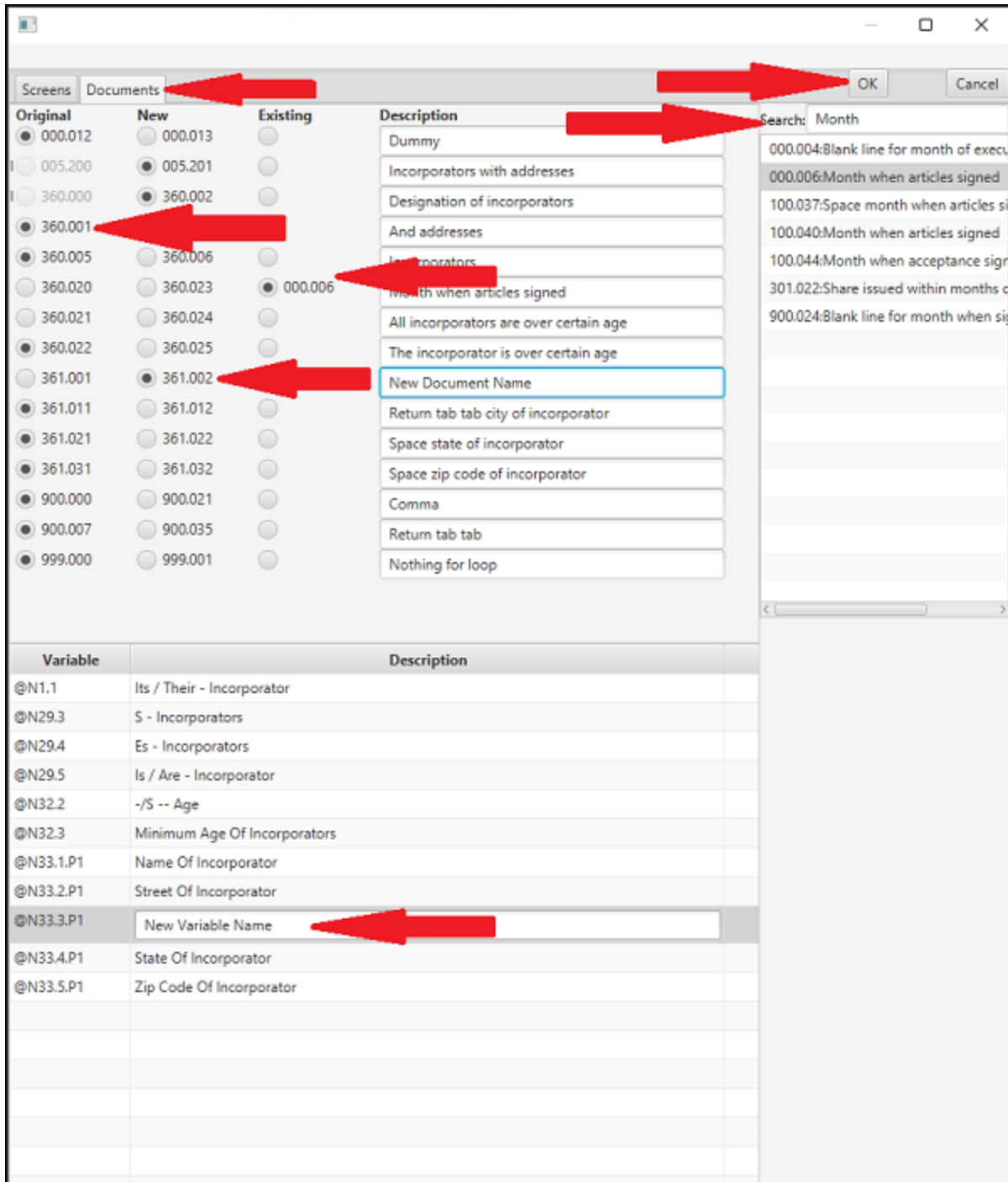
- Click here to Paste the Copied Processing record(s) over the highlighted Processing Record - usually a Dummy Document Processing Record created in the Document window



- The Paste - Screens Tab will appear



- For each of the Screens shown in the top section (C28), select the Screen to be used in the new Paste from the list in the bottom left section
- Then Drag a line from the bottom right section to the box in the top section
- The Box Label will change to the Screen selected and all references in the Pasted Processing Record will change (from C29 to C28)
- Processing Records can be pasted from one Module to another by Copying while in one Module and Pasting while in another Module
- When all of the Screen references are correct, click on the Documents Tab



- The upper left section shows all of the Document which will be Pasted
- If Original is selected, the Copied Document (360.001) will be used without any change
- If New is selected, a new Document will be created (361.002) which contains all of the Copied Document text and Variables (which can be changed as described below)
 - Any Document which contains an Insert Point must be a New Document
 - The Name of a New Document can be changed
 - The Name of any Variable in a new Document can be changed
 - The Variable Screen Reference will be changed to the Screen designate on the Screens Tab

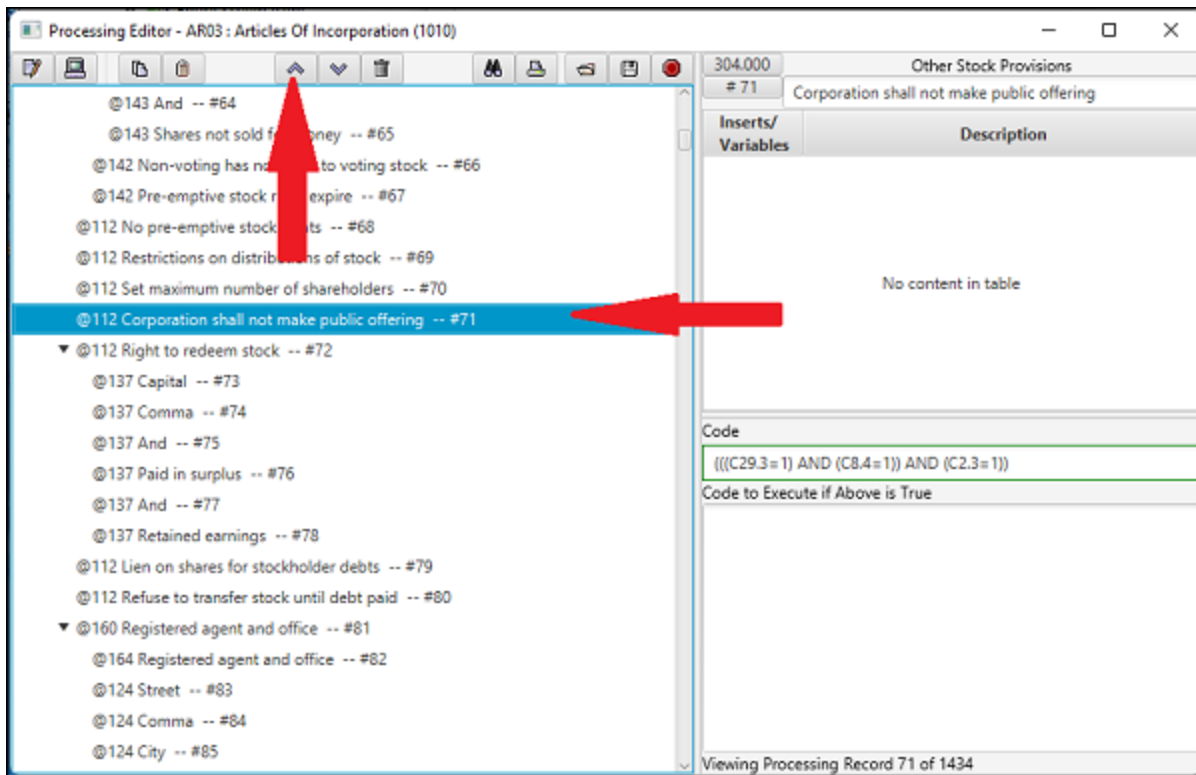
- If Existing is selected, an existing Document (000.006) will be used instead
 - Existing Documents can be found using the Search (Month) in the upper right section
 - Highlight the existing Document to be used then click on the Existing button
- When all of the Document references are correct, click on OK and the Processing Records will be Pasted

DPS 8 Editor - Processing Screen > Icons >

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^ Move Processing record(s) up

- Click here to Move selected Processing record(s) up - above brother Documents

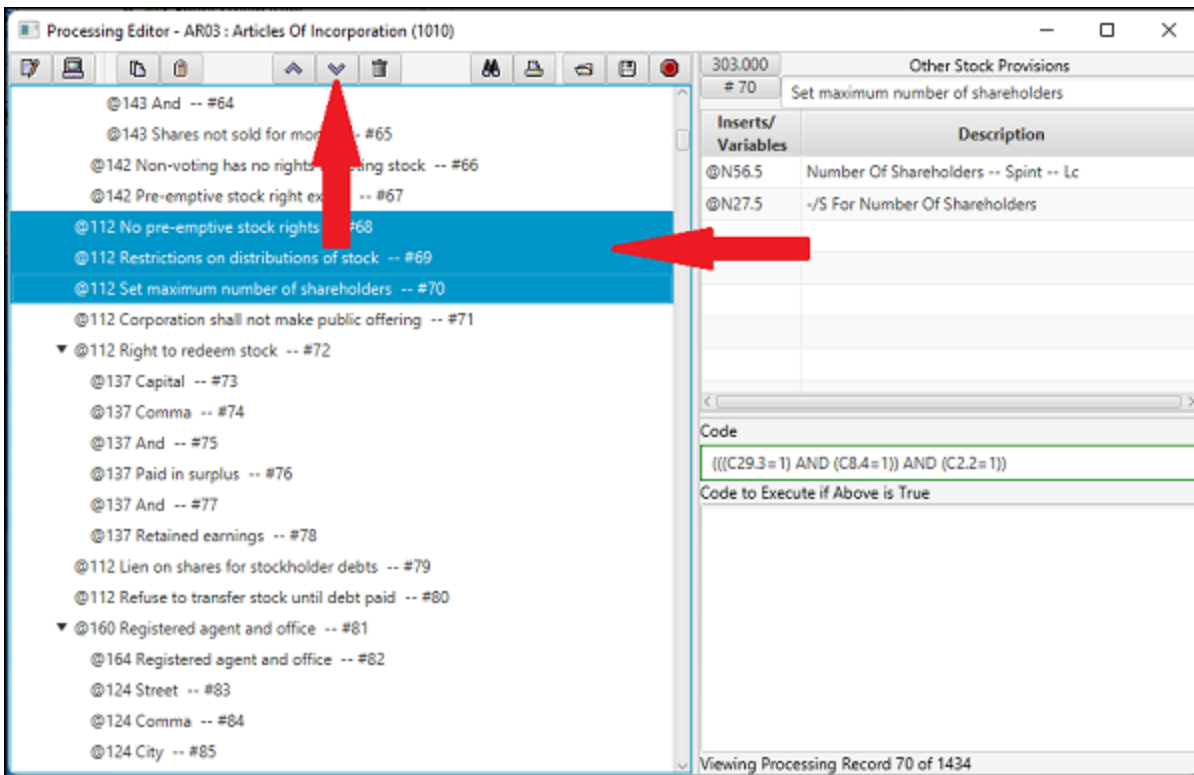


DPS 8 Editor - Processing Screen > Icons >

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∨ Move Processing record(s) down

- Click here to Move selected Processing record(s) down - below brother Documents

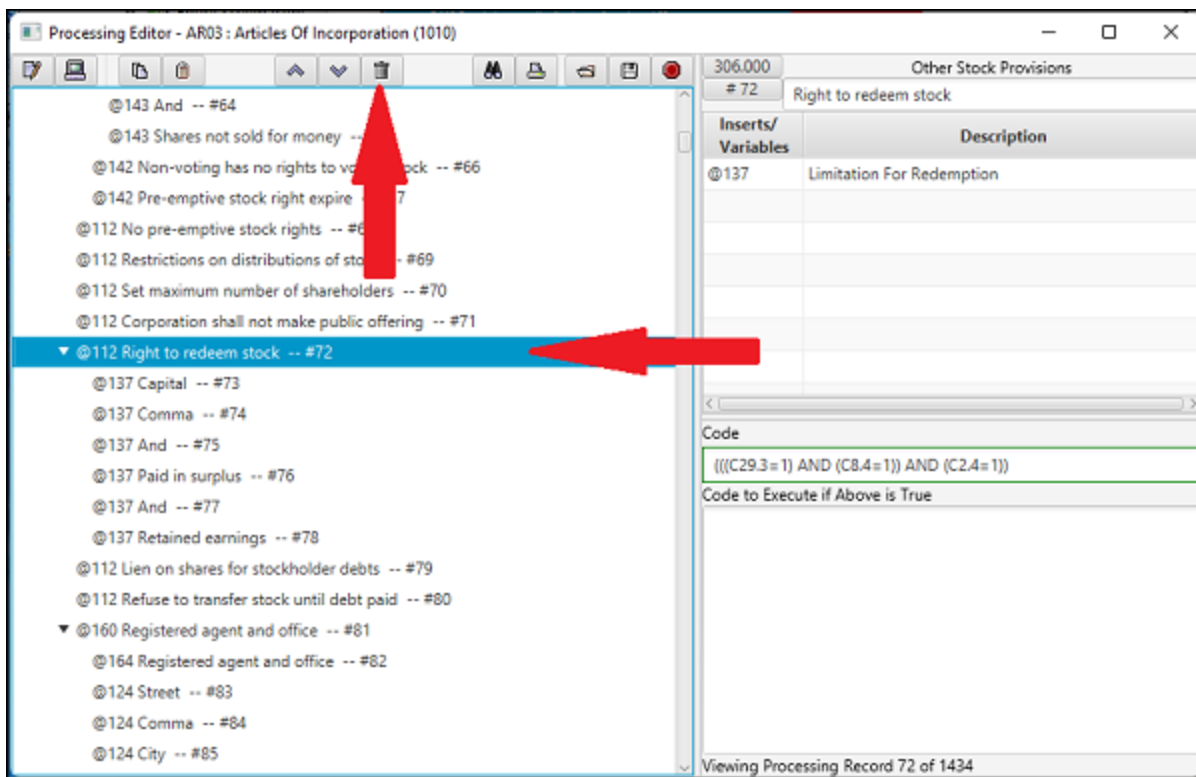


DPS 8 Editor - Processing Screen > Icons >

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Delete

- Click here to Delete selected Processing record(s) and its children

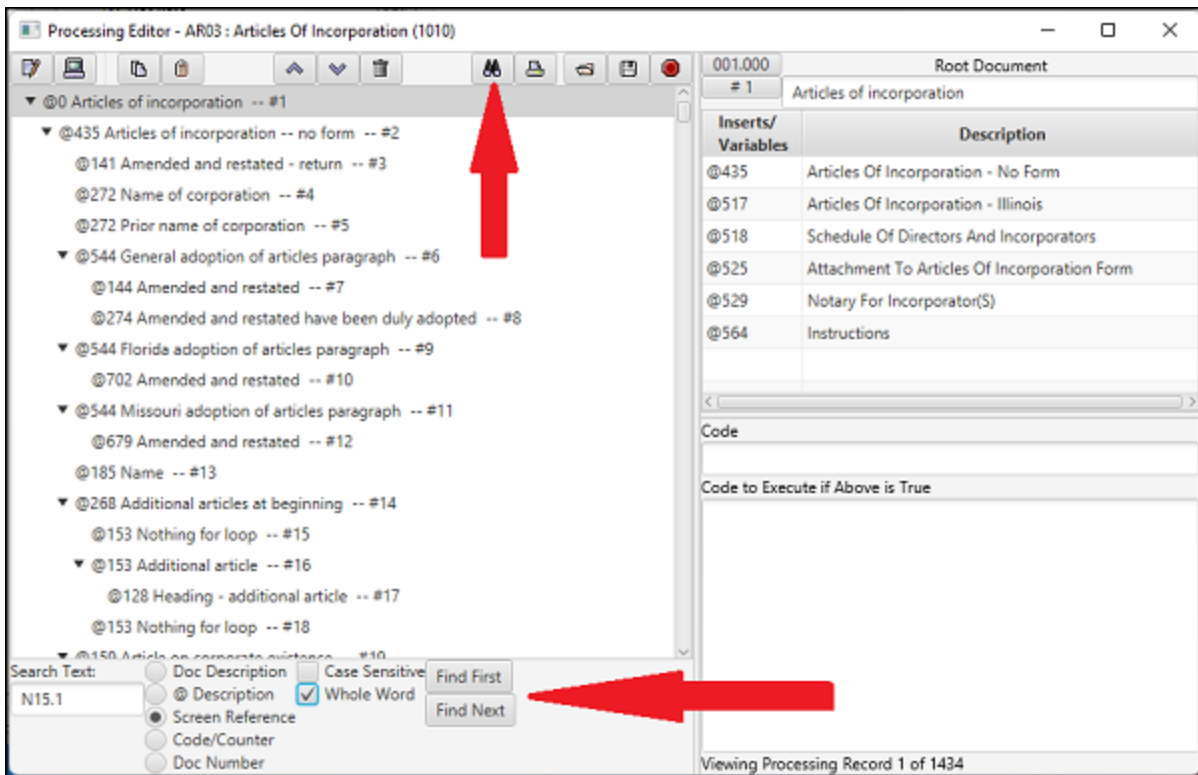


DPS 8 Editor - Processing Screen > Icons >

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Search

- Click here to open the Search box in the lower left hand corner of the screen



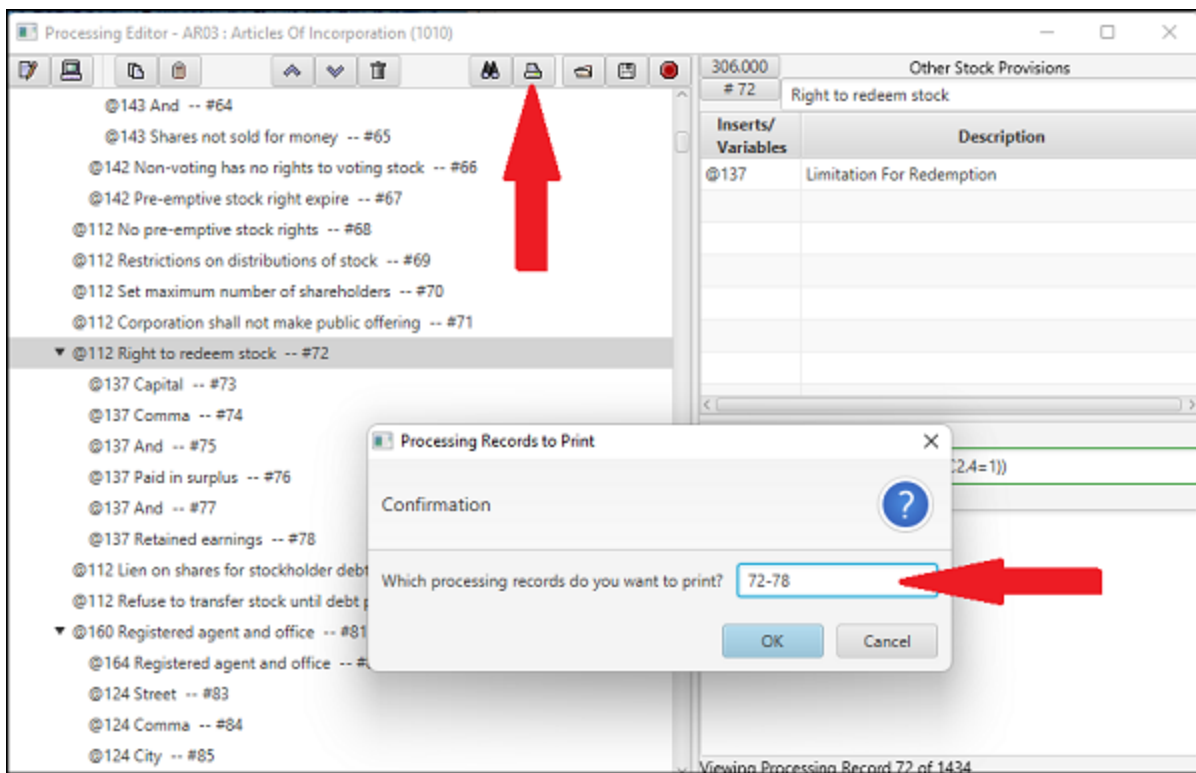
- In the Search box you can:
 - Enter the text to be searched (N15.1)
 - Search the Document Description, Variable and Insert Point (@) Description, Screen Reference, Code (including Counters) or Document Number
 - Search can be Case Sensitive and/or Whole Word
 - Begin your Search at the first Processing Record or the Processing Record currently selected
 - Search goes through the Processing Records and stops where your information is located

DPS 8 Editor - Processing Screen > Icons >

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Print

- Click here to Print one or more Processing Records:



- The Print output shows all information shown on the Graphic Display and the Code and the Code to Execute:

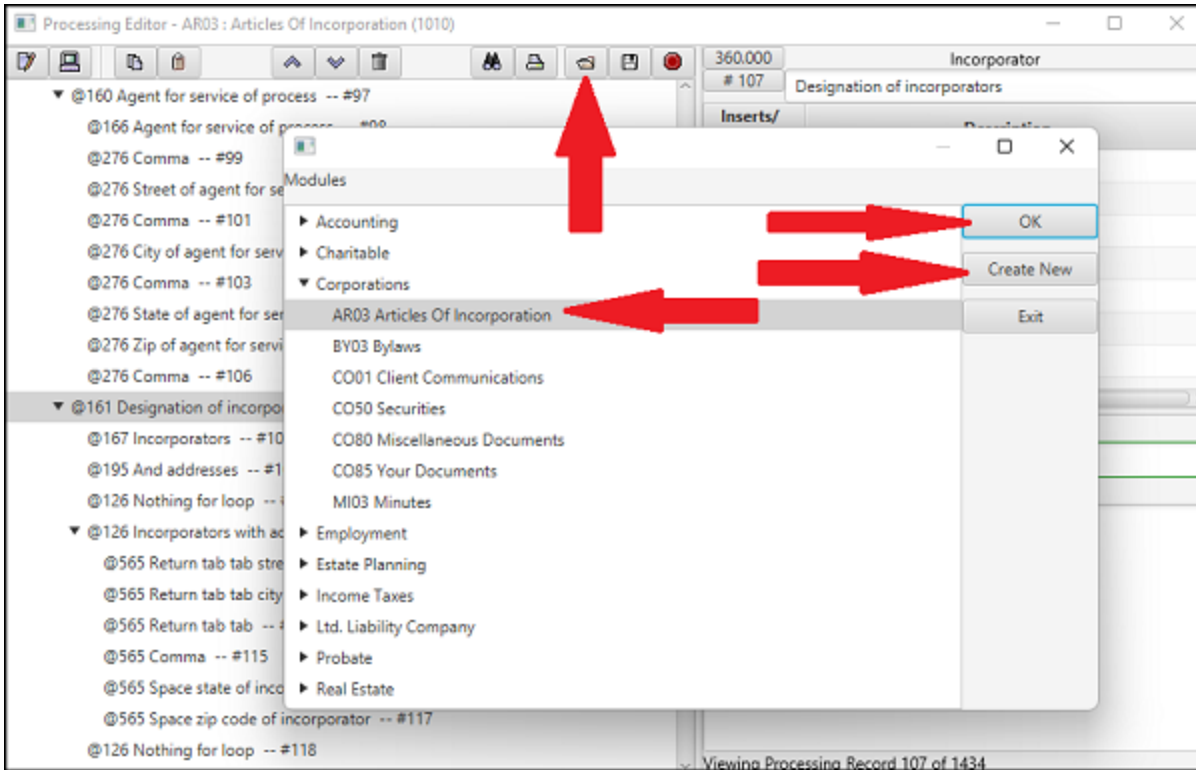
Page 1 of 1	Articles Of Incorporation (AR03)	Mar 21, 2022 10:02:56 AM
- - @112 Right to redeem stock -- #72	Code: (((C29.3=1) AND (C8.4=1)) AND (C2.4=1))	
- - - @137 Capital -- #73	Code: (C5.1=1) Code to Execute: ASSIGN(D2, (D2-1))	
- - - @137 Comma -- #74	Code: ((C5.1=1) AND (D2>1))	
- - - @137 And -- #75	Code: ((C5.1=1) AND (D2=1))	
- - - @137 Paid in surplus -- #76	Code: (C5.2=1) Code to Execute: ASSIGN(D2, (D2-1))	
- - - @137 And -- #77	Code: ((C5.2=1) AND (D2=1))	
- - - @137 Retained earnings -- #78	Code: (C5.3=1) Code to Execute: ASSIGN(D2, (D2-1))	

DPS 8 Editor - Processing Screen > Icons >

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Open New Module

- Click here to open another Module or create a new Module and open that New Module:

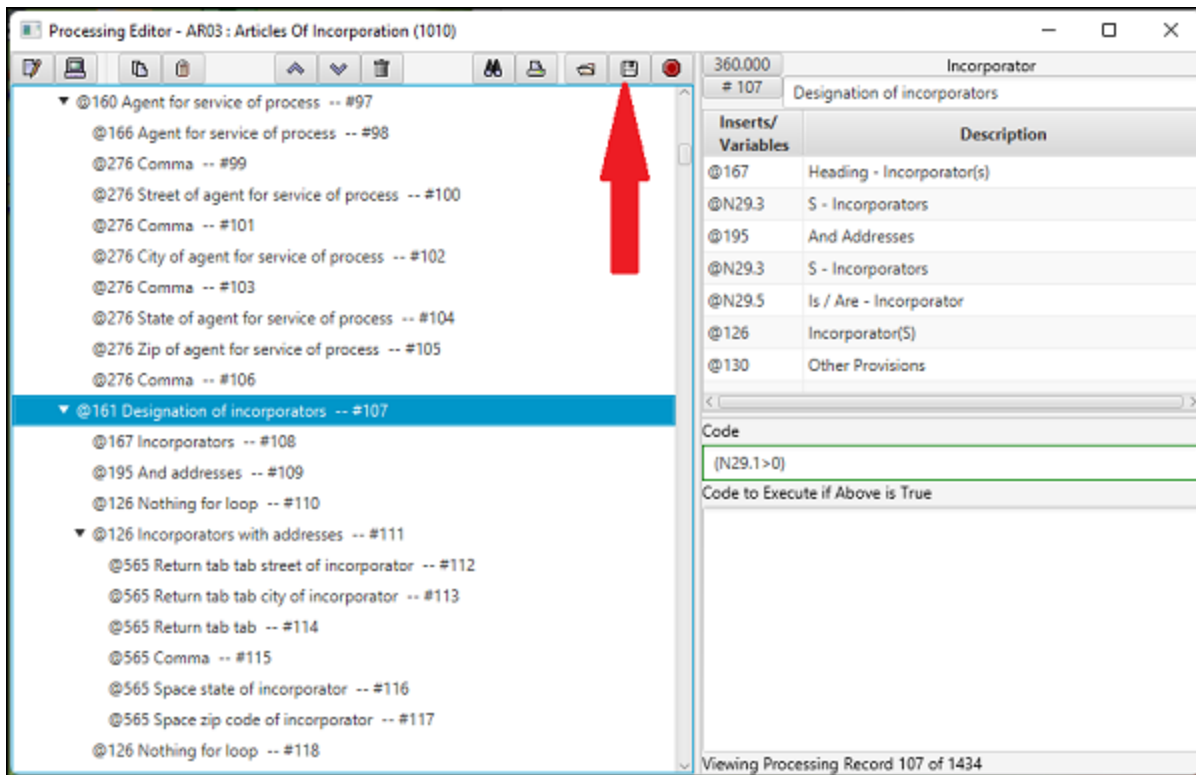


DPS 8 Editor - Processing Screen > Icons >

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Save

- Click here to Save this Module, Including the Screens, Documents and Processing Records

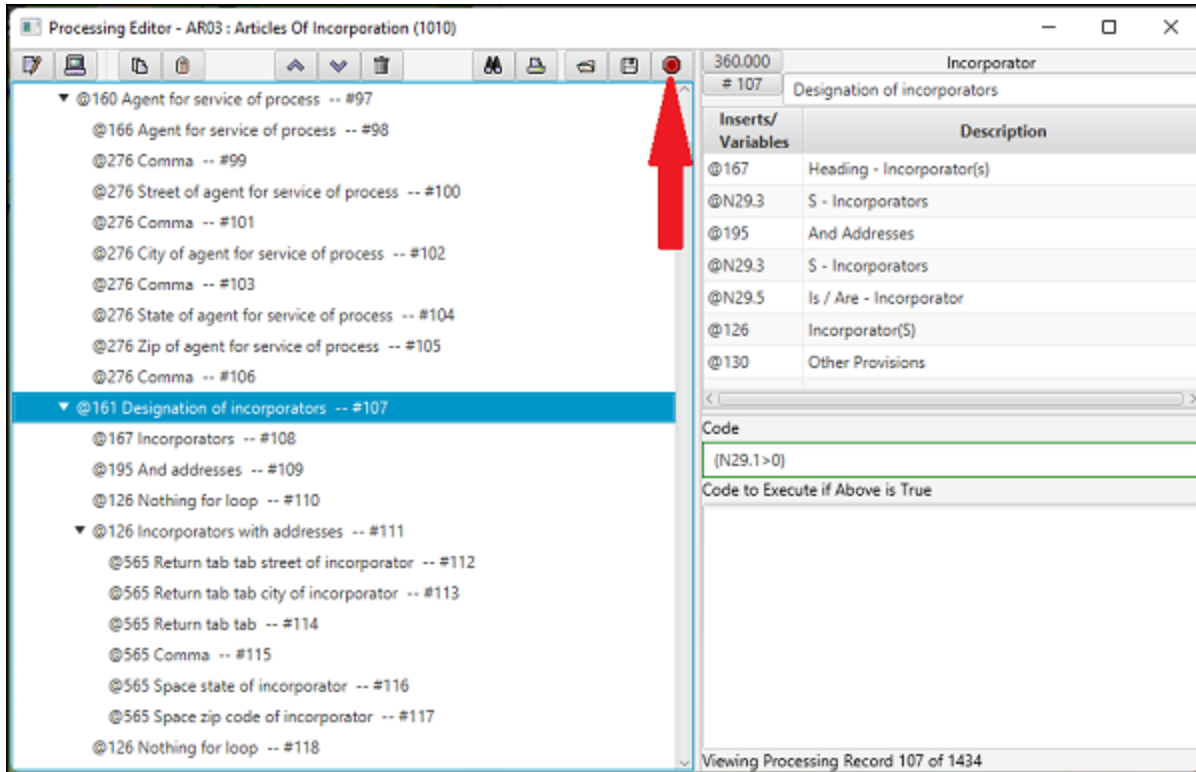


DPS 8 Editor - Processing Screen > Icons >

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Exit

- Click here to Exit DPS 8 Editor, saving the Screens, Processing Records and Documents or disregarding any changes made in the Module:



DPS 8 Editor - Processing Screen > Icons >

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